



CHARTER OF THE RUS TECHNICAL WORKING OF THE STUDENT COMMUNITY GROUP

As part of the Network of Universities for Sustainable Development (RUS), whose main purpose is the dissemination of culture and good practices of sustainability both inside and outside the universities, Technical Working Groups are launched on specific topics in order to achieve the institutional objectives of the RUS Network, based on certain needs and with the prospect of a defined time duration.

The Technical Working Groups have full internal organizational autonomy and periodically report the results of their activities to the Coordination Committee.

The RUS Technical Working Group of the Student Community (hereinafter also referred to as the "TWG Student Community" or "TWG") has been launched in the RUS Network.

ARTICLE 1 PURPOSE

The Technical Working Group of the Student Community responds to the need to involve students in a structured and continuous way within the activities of the RUS and was created with the intention of offering university students a prominent space and full involvement in the achievement of the institutional objectives of the RUS Network.

The main objectives of the TWG are:

- Collect and share best practices, with particular attention to peer-to-peer involvement and dissemination activities
- Propose new activities and actions to be carried out in universities, also using envisioning and foresight tools
- Improve the dissemination activities of RUS proposals aimed at the student community
- Contribute to the work of the WGs, in coordination with them, also in order to understand the priorities perceived by the student community

ARTICLE 2 COMPOSITION

The members of the TWG Student Community are identified by the RUS Delegate from among the students of the Bachelor's and Master's degree courses or doctoral programs in a maximum number of two for each university and with the aim that they can remain in office for at least two years.



ARTICLE 3 COMMITMENT OF MEMBERS

The students who are members of the TWG Student Community represent their University. The two members of the same University must therefore coordinate with each other to ensure active participation in the TWG and a continuous dialogue with their RUS Delegate. RUS Delegates are also invited to facilitate this exchange by taking care to contact their members in the TWG before or after each TWG plenary meeting. RUS Delegates are invited to promote the involvement of the representatives of the TWG in the sustainability initiatives and projects of their University. It is desirable that they maintain regular communication with the TWG contact persons, encourage dialogue and integration with the contact persons in the RUS WGs and, in general, with those (e.g. green office) in the University who deal with sustainability and, where appropriate, directly involve the TWG contact persons in the relevant activities.

Once a year a meeting of the TWG is organized in presence, as a fundamental team building activity, for which maximum participation is hoped for. The RUS Delegate must therefore ensure that the University can cover the mission expenses of its members in the TWG.

The members of the Technical Working Group are invited to actively participate in the meetings and activities organized by the TWG.

Commitment to its own universities

TWG members are responsible for promoting TWG initiatives and activities within their respective universities and must act as a liaison between the TWG and the local student community, gathering feedback, needs and proposals from students.

It is the responsibility of the members to organize and facilitate events, workshops and meetings to disseminate the best practices and proposals of the TWG.

Members must maintain constant communication with the academic authorities of their university to ensure support and alignment of TWG activities with institutional policies and objectives.

Commitment to RUS WGs

TWG members are invited to contribute to the work of the RUS Working Groups (WGs), in coordination with them. To this end, the TW identified contact persons who participate in the plenary meetings of the RUS WGs as spokespersons of the TWG (max 3 contact persons for each WG) and who undertake to report to the TWG the information of interest to the Table. In agreement with the coordinator of the WG RUS and based on the organization and specific needs of the WG, the TWG contact persons



may also participate in the Subgroups of the WG.

The members of the same University must also undertake to maintain a constant dialogue with their University representatives in the WGs, also with the support of the RUS Delegate, so that the priorities perceived by the student community are adequately represented and considered.

ARTICLE 4 COMMISSIONS, SUB-GROUPS, ROLES

Commissions

The TWG initiates the Commissions that serve to ensure certain aspects of the functioning of the TWG and can be temporary or permanent in nature. The Commissions are made up of a group of TWG members who express an interest in actively contributing to it. The figure of one or more Coordinators is identified from among the members of the Commission, if necessary, through a vote.

The Commission dedicated to Internal and External Communication maintains relations with the RUS Organizational Secretariat.

Sub-groups

The TWG initiates Sub-groups that are functional to the achievement of specific objectives that the TWG sets itself. They will have a variable duration depending on the set goal. The Sub-groups must have a wide participation by the members of the TWG to ensure the contribution and involvement of the student communities of most RUS universities. Among the members of the Sub-group, the figure of one or more Coordinators is identified, if necessary, through a vote.

They hold specific roles:

- **the TWG Coordinator**, appointed by the RUS Presidency from among the RUS Delegates, with the role of coordinating the TWG;
- **the TWG Technical Tutor**, appointed by the TWG Coordinator, with the role of operational and managerial support for the coordination of the TWG;
- **the Commission or Sub-group Coordinators**, appointed from among the members of the Commission or Sub-group, with the role of coordination and spokesperson of the Commission or Sub-group;
- **the Operational contacts of the Commission and Sub-group**, appointed from among the members of the Commission or Sub-group, with a role of support for the coordination of the Commission or Sub-group.

The Coordinators and the Referents of Commissions and Sub-groups must guarantee



their stay in office for at least 1 year and that they make an appropriate handover to the Coordinator or Referent who will succeed.

The complete list of Commissions, Sub-groups and Coordinators and Referents will be reported on the TWG page on the RUS website: <https://reterus.it/en/technical-working-group-of-the-student-community/>

ARTICLE 5 MEETINGS

Plenary meetings

TWG plenary meetings are convened by the TWG Coordinator, with at least 5 days' notice.

Meetings can be ordinary or extraordinary. Ordinary meetings are held at least twice a year, while extraordinary meetings can be convened at any time for urgent needs. Resolutions are taken by a simple majority of those present.

Meetings of the Commissions and Sub-groups

The meetings of the Commissions and Sub-groups are convened by the Coordinators of the Commission or of the Sub-group, with at least 5 days' notice, with a periodicity as needed.

Resolutions are taken by a simple majority of those present.

ARTICLE 6 TRANSPARENCY AND COMMUNICATION

Transparency

To ensure maximum transparency in its activities, the TWG shares summaries of the meetings with the TWG components. The TWG, while maintaining its internal operational and organizational autonomy, periodically reports to the Coordination Committee, through the TWG Coordinator or through the Internal and External Communication Committee.

Communication

The TWG uses different communication channels to keep students and the academic community informed about its activities and initiatives.

ARTICLE 7 RESULTS

The results of the TWG's work, including the Commissions and Sub-groups, are intended as the product of a joint effort of the TWG members and are made public on



the RUS website in the TWG section.

ARTICLE 8 OPERATION

For more details on the functioning of the TWG (convening of meetings, appointments and voting, monitoring of the participation of TWG members, etc.) please refer to the document "Operational indications for the management of the RUS Technical Working Group of the Student Community".

ARTICLE 9 AMENDMENTS TO THE CHARTER

On the occasion of the annual plenary meeting in presence, the TWG may propose to the RUS General Assembly any changes to the "Charter of the RUS Technical Working Group of the Student Community"; these amendments are deemed to have been approved if a simple majority of the RUS Delegates participating in the General Assembly votes in favor.